

OPTIMUM SYSTEM

OPS Freight

Road Transport Management — Illustrated Operations Guide

Industry	Road freight and logistics
Languages	Full English · Arabic at one click
Ready for	Saudi chart of accounts · Bayan waybill
Screens	Captured from the working system
Date	14 September 2026

Optimum System · Every screen in this guide comes from the working system, not from mock-ups

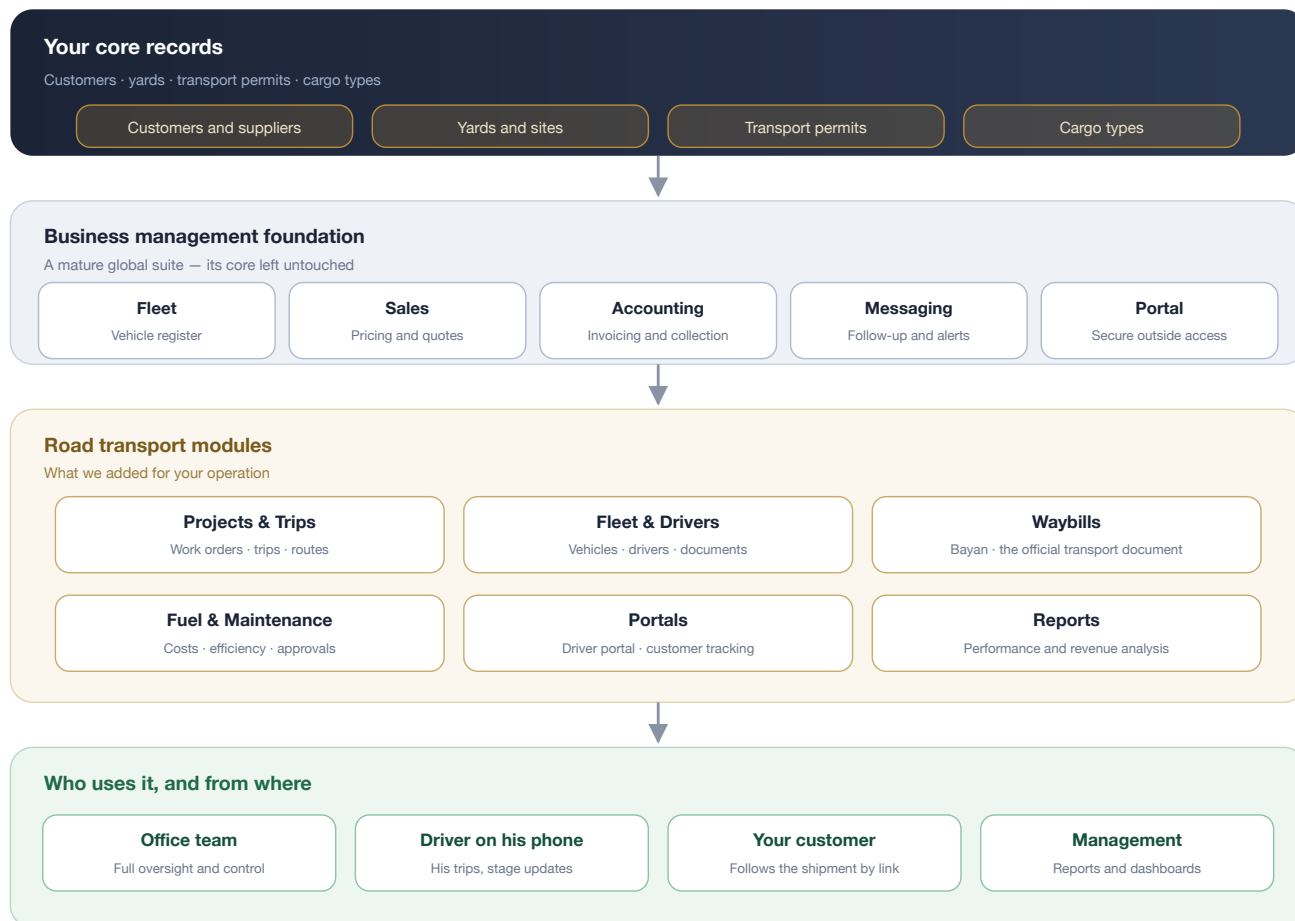
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How to read this guide: three pages give you the whole picture — where your data comes from and how a trip travels from customer request to invoice. Then a screen-by-screen walkthrough in the order you actually work.

01 What the system is made of

The system is only four layers, each resting on the one below. That is what lets one part be updated without touching the rest, and what lets the system grow with your company.



Why this matters to you: the system is built on a business management suite used in more than 170 countries, and we did not alter its foundation — we added what Saudi road transport needs on top. That means a proven, stable base, additions designed around your work, and room to grow later into inventory or HR without changing systems.

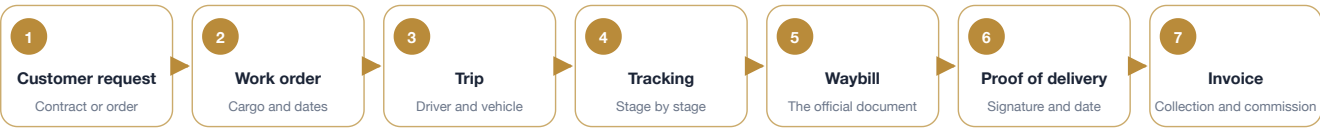
02 What it connects to

We do not rebuild fleet or accounting from scratch — we use a mature business management suite and add what Saudi road transport is missing. The result: your data flows from customer to invoice with no re-entry.

Vehicle register	Your fleet in one register, extended with plate type, transport permit and insurance, registration and inspection dates
Sales and pricing	The project order carries its value and currency, so figures reach the invoice without re-entry
Accounting and invoicing	The Saudi chart of accounts and the riyal, configured from day one
Customers and contacts	Customer, sender, consignee and contracted carrier in a single address book
Follow-up and messaging	Every order, trip and waybill carries its own history, conversation and reminders
Web portals	The driver portal and the customer tracking link run on secure, scoped access
Bayan transport platform	Ready for the direct connection that issues the transport document, with full local operation until then

03 The operating cycle and trip stages

Seven steps from the customer's request to a collected invoice.



The ten ready-made trip stages

These stages ship ready and can be adjusted to match your operation. Two are special: *Trip Finished* closes the trip and *Cancelled* voids it; *In Yard* also counts towards the yard's truck tally.



Status is not the same as stage: status is a management decision (scheduled / active / finished / cancelled) while the stage is a physical position. An active trip can sit at any stage from one to eight — which is exactly what makes tracking worth having.

04 Signing in

The system opens in a browser at your company's own address — nothing to install, no dedicated machine. The same account works from desktop, tablet and phone.

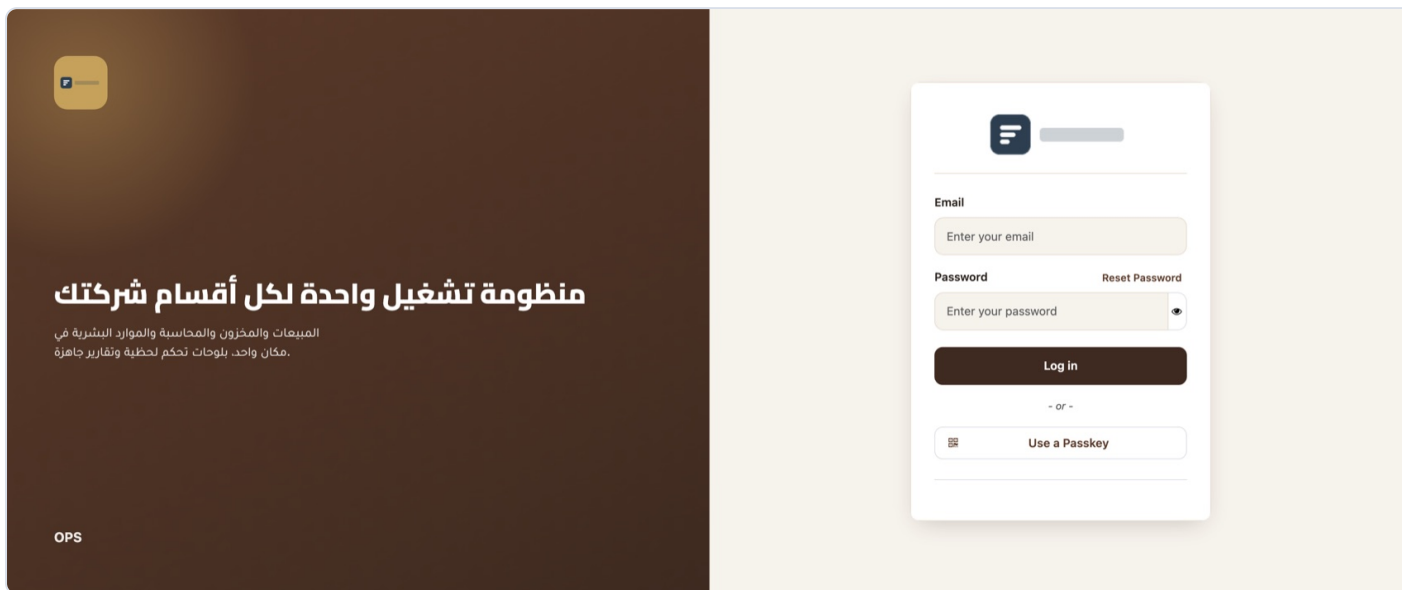


Figure 4 — Signing in

What you need to know

1. Every user has their own account, and their role decides what they can see.
2. Access works from anywhere — office, yard, or the road.
3. The screen always appears in your company's language, whatever the browser or device is set to.
4. Once inside, each user picks their own interface language: English or Arabic.

05 The interface and navigation

One screen holds every part of your company. **Freight** is your daily workspace, and next to it sit Fleet, Sales, Invoicing and Customers — connected, not separate systems.

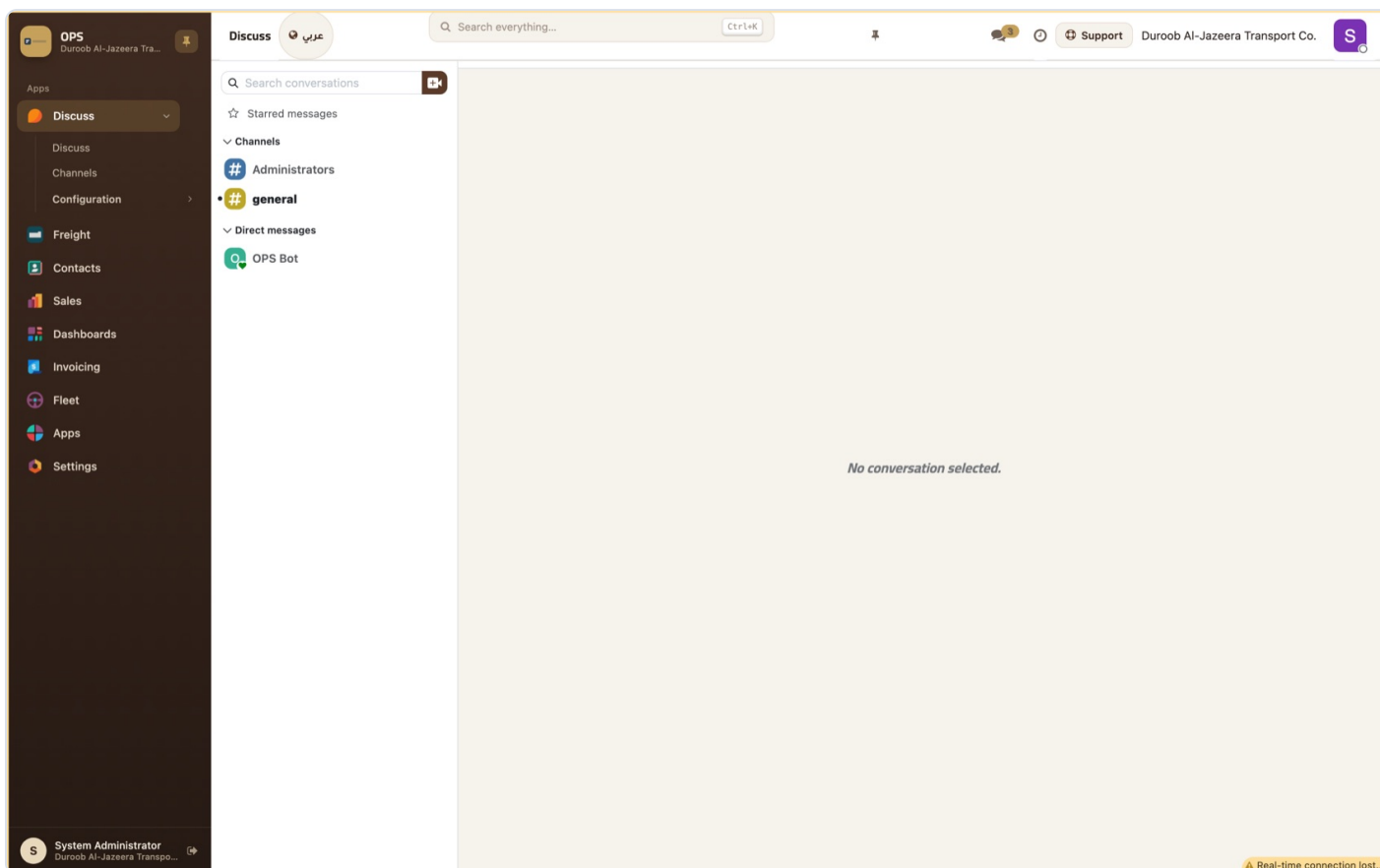


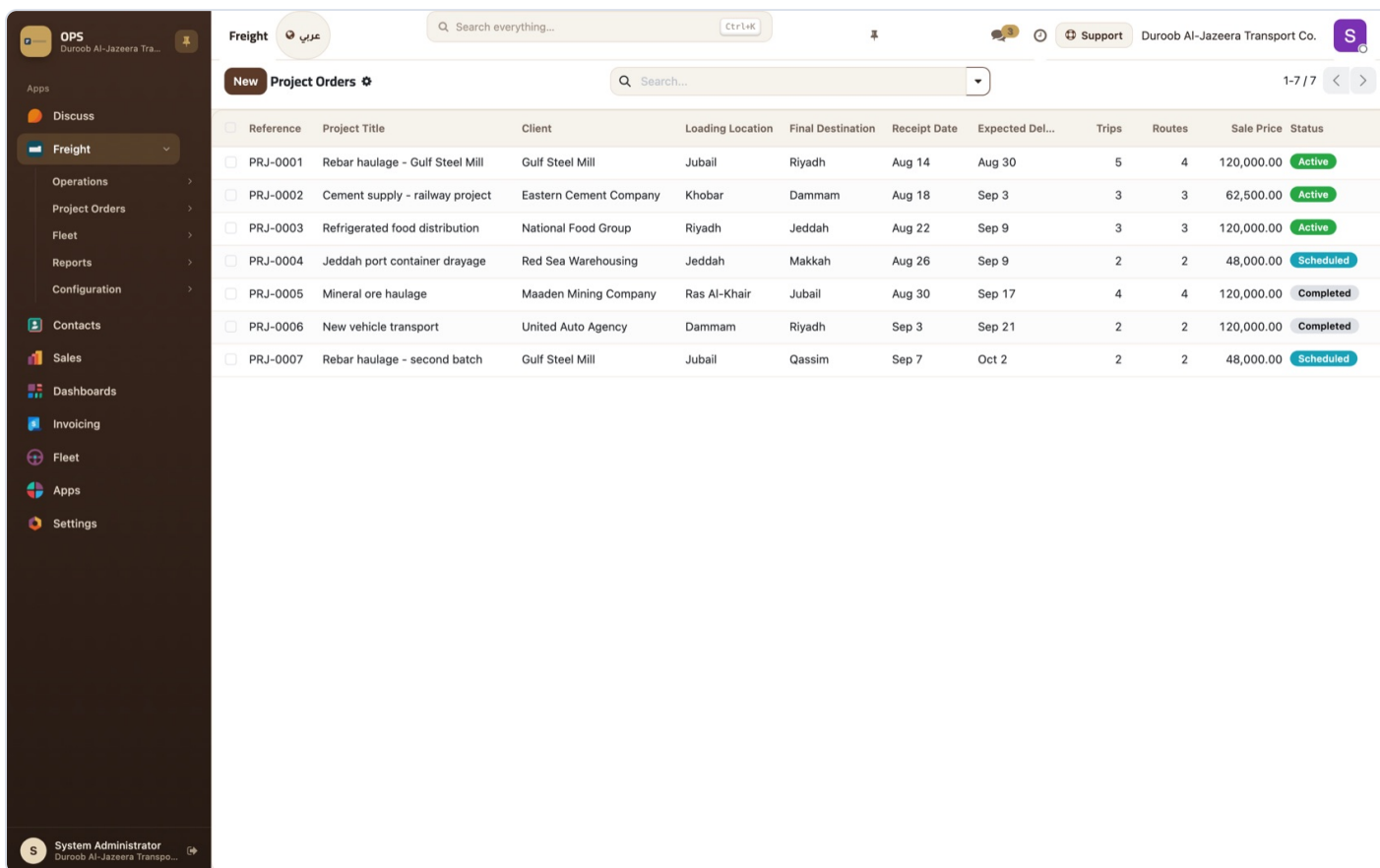
Figure 5 — The interface and navigation

What you need to know

1. Freight is organised into Operations, Project Orders, Fleet, Reports and Configuration.
2. The search bar at the top reaches anything: a trip, a driver, a customer, an invoice.
3. Every screen can be filtered and grouped, and you can save the view you prefer.

06 Project orders — where work begins

A project order is your agreement with the customer: from where, to where, what cargo, at what price. Trips branch off it and the invoice is built from it — nothing is keyed twice.



The screenshot shows the 'Project Orders' management interface. On the left is a dark sidebar with navigation options: Discuss, Freight (selected), Operations, Project Orders, Fleet, Reports, Configuration, Contacts, Sales, Dashboards, Invoicing, Fleet, Apps, and Settings. The main header includes a 'Freight' tab, a search bar, and user information for 'Duroob Al-Jazeera Transport Co.'. Below the header is a 'New Project Orders' button and a search bar. The main content area displays a table of project orders with columns: Reference, Project Title, Client, Loading Location, Final Destination, Receipt Date, Expected Del..., Trips, Routes, Sale Price, and Status. The table contains 7 rows of data with various statuses like 'Active', 'Scheduled', and 'Completed'.

Reference	Project Title	Client	Loading Location	Final Destination	Receipt Date	Expected Del...	Trips	Routes	Sale Price	Status
☐ PRJ-0001	Rebar haulage - Gulf Steel Mill	Gulf Steel Mill	Jubail	Riyadh	Aug 14	Aug 30	5	4	120,000.00	Active
☐ PRJ-0002	Cement supply - railway project	Eastern Cement Company	Khobar	Dammam	Aug 18	Sep 3	3	3	62,500.00	Active
☐ PRJ-0003	Refrigerated food distribution	National Food Group	Riyadh	Jeddah	Aug 22	Sep 9	3	3	120,000.00	Active
☐ PRJ-0004	Jeddah port container drayage	Red Sea Warehousing	Jeddah	Makkah	Aug 26	Sep 9	2	2	48,000.00	Scheduled
☐ PRJ-0005	Mineral ore haulage	Maaden Mining Company	Ras Al-Khair	Jubail	Aug 30	Sep 17	4	4	120,000.00	Completed
☐ PRJ-0006	New vehicle transport	United Auto Agency	Dammam	Riyadh	Sep 3	Sep 21	2	2	120,000.00	Completed
☐ PRJ-0007	Rebar haulage - second batch	Gulf Steel Mill	Jubail	Qassim	Sep 7	Oct 2	2	2	48,000.00	Scheduled

Figure 6 — Project orders — where work begins

What you need to know

1. Numbering is automatic, and the order moves from draft to scheduled to active to completed.
2. The screen shows customer, loading site, destination, expected delivery and order value.
3. Group by customer or status and you read your current workload in a second.

07 Inside a project order

This is where cargo, quantities, weights and prices are recorded — and where you see how many trips have gone out and how many trucks are heading to the yard, inside it, or already gone.

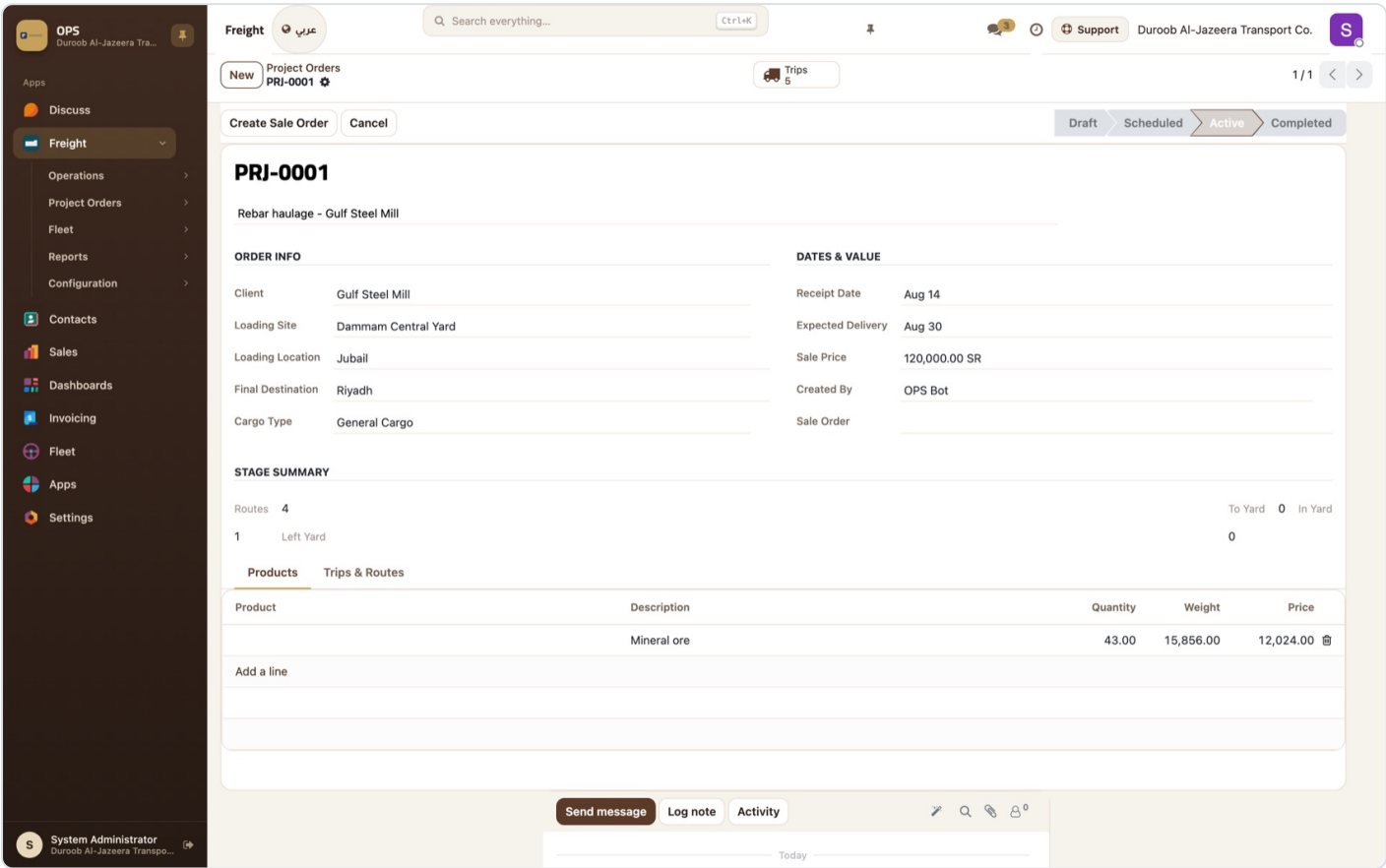


Figure 7 — Inside a project order

What you need to know

1. Cargo lines drive both pricing and invoicing — enter them once.
2. The counters update themselves as trips progress; nobody has to maintain them.
3. The expected delivery date is what later delay calculations are measured against.

08 Trips — the heart of the operation

Every trip is a vehicle, a driver and a route. From this one screen you know where each of your trucks is, what it carries and for whom.

Trip Code	Project Order	Client	Driver	Vehicle	Stage	Routes	Sale Price	Status
T001	PRJ-0007	Gulf Steel Mill	Youssef A. Al-Zahrani	Scania/R500 Tractor/5561 T Y N	Waiting Vehicle Assignment	1	18,000.00	Scheduled
T001	PRJ-0001	Gulf Steel Mill	Salem A. Al-Qahtani	Mercedes-Benz/Actros 3340/4521 N H D	Waiting Vehicle Assignment	1	9,500.00	Active
T001	PRJ-0002	Eastern Cement Company	Mubarak A. Al-Dosari	Volvo/FH16 Tractor/7832 B K A	En Route to Loading	1	15,500.00	Active
T001	PRJ-0003	National Food Group	Rashed M. Al-Otaibi	Scania/R500 Tractor/1194 S T R	At Loading Site	1	18,000.00	Active
T001	PRJ-0004	Red Sea Warehousing	Khamis S. Al-Shehri	Isuzu/FVR Box/6675 L M N	Waiting Vehicle Assignment	1	18,000.00	Scheduled
T001	PRJ-0005	Maaden Mining Company	Abdulrahman F. Al-Harbi	Mercedes-Benz/Actros 3340/3308 E G F	Trip Finished	1	18,000.00	Finished
T001	PRJ-0006	United Auto Agency	Dhafer N. Al-Mutairi	Volvo/FH16 Tractor/9047 J R B	Trip Finished	1	15,500.00	Finished
T002	PRJ-0007	Gulf Steel Mill	Salem A. Al-Qahtani	Isuzu/FVR Box/2276 K A D	Waiting Vehicle Assignment	1	18,000.00	Scheduled
T002	PRJ-0003	National Food Group	Khamis S. Al-Shehri	Isuzu/FVR Box/6675 L M N	At Unloading Site	1	18,000.00	Active
T002	PRJ-0004	Red Sea Warehousing	Abdulrahman F. Al-Harbi	Mercedes-Benz/Actros 3340/3308 E G F	Waiting Vehicle Assignment	1	12,000.00	Scheduled
T002	PRJ-0006	United Auto Agency	Youssef A. Al-Zahrani	Scania/R500 Tractor/5561 T Y N	Trip Finished	1	9,500.00	Finished
T002	PRJ-0001	Gulf Steel Mill	Mubarak A. Al-Dosari	Volvo/FH16 Tractor/7832 B K A	At Loading Site	1	9,500.00	Active
T002	PRJ-0005	Maaden Mining Company	Dhafer N. Al-Mutairi	Volvo/FH16 Tractor/9047 J R B	Trip Finished	1	18,000.00	Finished
T002	PRJ-0002	Eastern Cement Company	Rashed M. Al-Otaibi	Scania/R500 Tractor/1194 S T R	En Route to Unloading	1	9,500.00	Active
T003	PRJ-0003	National Food Group	Abdulrahman F. Al-Harbi	Mercedes-Benz/Actros 3340/3308 E G F	In Yard	1	12,000.00	Active
T003	PRJ-0005	Maaden Mining Company	Youssef A. Al-Zahrani	Scania/R500 Tractor/5561 T Y N	Trip Finished	1	18,000.00	Finished
T003	PRJ-0001	Gulf Steel Mill	Rashed M. Al-Otaibi	Scania/R500 Tractor/1194 S T R	At Unloading Site	1	15,500.00	Active
T003	PRJ-0002	Eastern Cement Company	Khamis S. Al-Shehri	Isuzu/FVR Box/6675 L M N	En Route to Yard	1	18,000.00	Active
T004	PRJ-0005	Maaden Mining Company	Salem A. Al-Qahtani	Isuzu/FVR Box/2276 K A D	Trip Finished	1	12,000.00	Finished
T004	PRJ-0001	Gulf Steel Mill	Khamis S. Al-Shehri	Isuzu/FVR Box/6675 L M N	In Yard	1	18,000.00	Active
T005	PRJ-0001	Gulf Steel Mill	Youssef A. Al-Zahrani	Isuzu/FVR Box/2276 K A D	Cancelled	0	0.00	Cancelled

Figure 8 — Trips — the heart of the operation

What you need to know

1. The screen brings together trip number, order, customer, driver, vehicle, stage and value.
2. Status is managerial, stage is physical — the difference is explained in chapter three.
3. Ready-made filters isolate active trips, or those whose proof of delivery is overdue.

09 The trip record

The whole trip is managed here: sender and consignee, routes, stage, proof of delivery, and the last position reported by the driver.

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Search everything... Ctrl+K

Support Duroob Al-Jazeera Transport Co. S

New Trips T001

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Finish Trip Cancel Public Share Link Issue Waybill Waiting Vehicle Assignment En Route to Loading At Loading Site En Route to Unloading At Unloading Site ...

T001

TRIP INFO	PROOF OF DELIVERY
Project Order PRJ-0001	POD Received ☐
Client Gulf Steel Mill	POD Date
Driver Salem A. Al-Qahtani	POD Delay (days) 15
Vehicle Mercedes-Benz/Actros 3340/4521 N H D	POD Files POD Files
Sale Price 9,500.00 SR	
Status Active	

Sender / Receiver Routes Live Tracking Waybills

SENDER	RECEIVER
Sender Name مصنع حديد الخليج	Receiver Name Riyadh consignee
Sender Address Jubail	Receiver Address Riyadh

Send message Log note Activity

Sep 13, 2026

OPS Bot Yesterday at 5:31 PM
Freight Trip created

Figure 9 — The trip record

What you need to know

1. **Proof of delivery:** tick it, date it, attach the photos — delay is then computed for you.
2. **Last position** shows coordinates, so you know where the truck is without a phone call.
3. You can generate a tracking link and send it to the customer to follow the shipment.

10 Routes

A long trip is split into routes: site to site, each with its distance and schedule. So you know exactly where execution stopped, not merely that a trip is late.

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☐	Trip	Project Order	Origin	Destination	Distance (km)	Stage	Scheduled	Completed
☐	T001	PRJ-0001	Jubail	Riyadh	570.00	Waiting Vehicle Assignment	Sep 10, 5:31 PM	
☐	T001	PRJ-0002	Khobar	Dammam	337.00	En Route to Loading	Sep 2, 5:31 PM	
☐	T001	PRJ-0003	Riyadh	Jeddah	418.00	At Loading Site	Sep 2, 5:31 PM	
☐	T001	PRJ-0004	Jeddah	Makkah	221.00	Waiting Vehicle Assignment	Sep 9, 5:31 PM	
☐	T001	PRJ-0005	Ras Al-Khair	Jubail	214.00	Trip Finished	Sep 5, 5:31 PM	Sep 6, 5:31 PM
☐	T001	PRJ-0006	Dammam	Riyadh	627.00	Trip Finished	Sep 11, 5:31 PM	Sep 11, 5:31 PM
☐	T001	PRJ-0007	Jubail	Qassim	881.00	Waiting Vehicle Assignment	Sep 13, 5:31 PM	
☐	T002	PRJ-0001	Jubail	Riyadh	776.00	At Loading Site	Sep 13, 5:31 PM	
☐	T002	PRJ-0002	Khobar	Dammam	322.00	En Route to Unloading	Sep 12, 5:31 PM	
☐	T002	PRJ-0003	Riyadh	Jeddah	417.00	At Unloading Site	Sep 3, 5:31 PM	
☐	T002	PRJ-0004	Jeddah	Makkah	205.00	Waiting Vehicle Assignment	Sep 6, 5:31 PM	
☐	T002	PRJ-0005	Ras Al-Khair	Jubail	721.00	Trip Finished	Sep 10, 5:31 PM	Sep 7, 5:31 PM
☐	T002	PRJ-0006	Dammam	Riyadh	442.00	Trip Finished	Sep 7, 5:31 PM	Sep 9, 5:31 PM
☐	T002	PRJ-0007	Jubail	Qassim	558.00	Waiting Vehicle Assignment	Sep 11, 5:31 PM	
☐	T003	PRJ-0001	Jubail	Riyadh	550.00	At Unloading Site	Sep 5, 5:31 PM	
☐	T003	PRJ-0002	Khobar	Dammam	561.00	En Route to Yard	Sep 13, 5:31 PM	
☐	T003	PRJ-0003	Riyadh	Jeddah	654.00	In Yard	Sep 2, 5:31 PM	
☐	T003	PRJ-0005	Ras Al-Khair	Jubail	587.00	Trip Finished	Sep 12, 5:31 PM	Sep 11, 5:31 PM
☐	T004	PRJ-0001	Jubail	Riyadh	730.00	In Yard	Sep 2, 5:31 PM	
☐	T004	PRJ-0005	Ras Al-Khair	Jubail	492.00	Trip Finished	Sep 1, 5:31 PM	Sep 3, 5:31 PM

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Figure 10 — Routes

- What you need to know
1.

The order of routes defines the sequence of execution.
2.

Each route carries its own stage and completion date.
3.

Distance in kilometres feeds fuel efficiency and cost-per-kilometre figures.

11 Waybills (Bayan)

Every trip gets its official transport document. Issuing generates a reference number and a QR code, and the system is ready to connect directly to the Bayan platform once your company is enrolled there.

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Waybills (Bayan)

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Waybill Reference	Trip	Client	TGA / Bayan Number	Issue Date	Issuance Mode	Status
☐ BAYAN-000003	T004	Gulf Steel Mill			Manual / Local	Draft
☐ BAYAN-000006	T001	National Food Group			Manual / Local	Draft
☐ BAYAN-000011	T004	Maaden Mining Company			Manual / Local	Draft
☐ BAYAN-000014	T002	Gulf Steel Mill			Manual / Local	Draft
☐ BAYAN-000001	T001	Gulf Steel Mill	LOCAL-294F57E681A1	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000002	T002	Gulf Steel Mill	LOCAL-F0940EAAA56C	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000004	T001	Eastern Cement Company	LOCAL-081BE778C434	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000005	T003	Eastern Cement Company	LOCAL-7405D00B8AC8	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000007	T003	National Food Group	LOCAL-B9D62E793B59	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000008	T001	Red Sea Warehousing	LOCAL-2BE592705911	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000009	T001	Maaden Mining Company	LOCAL-AFBA908C1B00	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000010	T002	Maaden Mining Company	LOCAL-36B6432A170D	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000012	T001	United Auto Agency	LOCAL-84ECD5B93387	Sep 13, 5:31 PM	Manual / Local	Issued
☐ BAYAN-000013	T001	Gulf Steel Mill	LOCAL-2E1F182F5B8B	Sep 13, 5:31 PM	Manual / Local	Issued

Figure 11 — Waybills (Bayan)

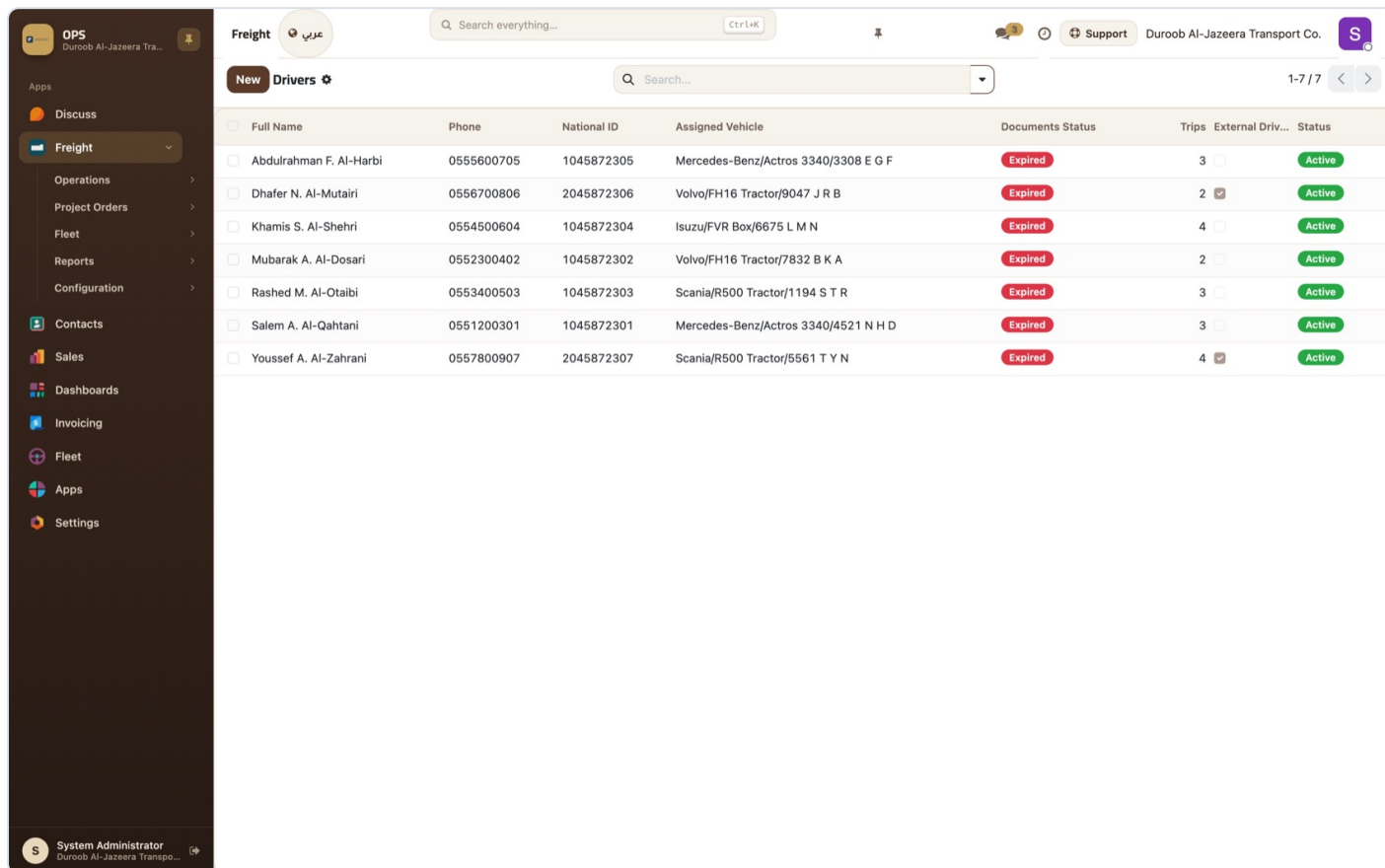
- What you need to know
1. The waybill reads driver and vehicle from the trip automatically — no duplicate entry.

2. It moves from draft to issued, and can be cancelled with a clear audit trail.

3. Before the direct connection is enabled, waybills work locally with the same numbering.

12 Drivers

One register for employed and contracted drivers, with each driver's document status computed automatically — valid, expiring, expired — warning you before a violation stops a truck.



☐	Full Name	Phone	National ID	Assigned Vehicle	Documents Status	Trips	External Driv...	Status
☐	Abdulrahman F. Al-Harbi	0555600705	1045872305	Mercedes-Benz/Actros 3340/3308 E G F	Expired	3	☐	Active
☐	Dhafer N. Al-Mutairi	0556700806	2045872306	Volvo/FH16 Tractor/9047 J R B	Expired	2	☒	Active
☐	Khamis S. Al-Shehri	0554500604	1045872304	Isuzu/FVR Box/6675 L M N	Expired	4	☐	Active
☐	Mubarak A. Al-Dosari	0552300402	1045872302	Volvo/FH16 Tractor/7832 B K A	Expired	2	☐	Active
☐	Rashed M. Al-Otaibi	0553400503	1045872303	Scania/R500 Tractor/1194 S T R	Expired	3	☐	Active
☐	Salem A. Al-Qahtani	0551200301	1045872301	Mercedes-Benz/Actros 3340/4521 N H D	Expired	3	☐	Active
☐	Youssef A. Al-Zahrani	0557800907	2045872307	Scania/R500 Tractor/5561 T Y N	Expired	4	☒	Active

Figure 12 — Drivers

What you need to know

1. Marking a driver as contracted separates him in reports and commission calculations.
2. Vehicle assignment and its date are kept on the driver's record.
3. Bank details are held for paying out what the driver has earned.

13 A driver's record — documents and commission

One record holds licence, residency, insurance and registration with their dates, alongside commission earned and paid.

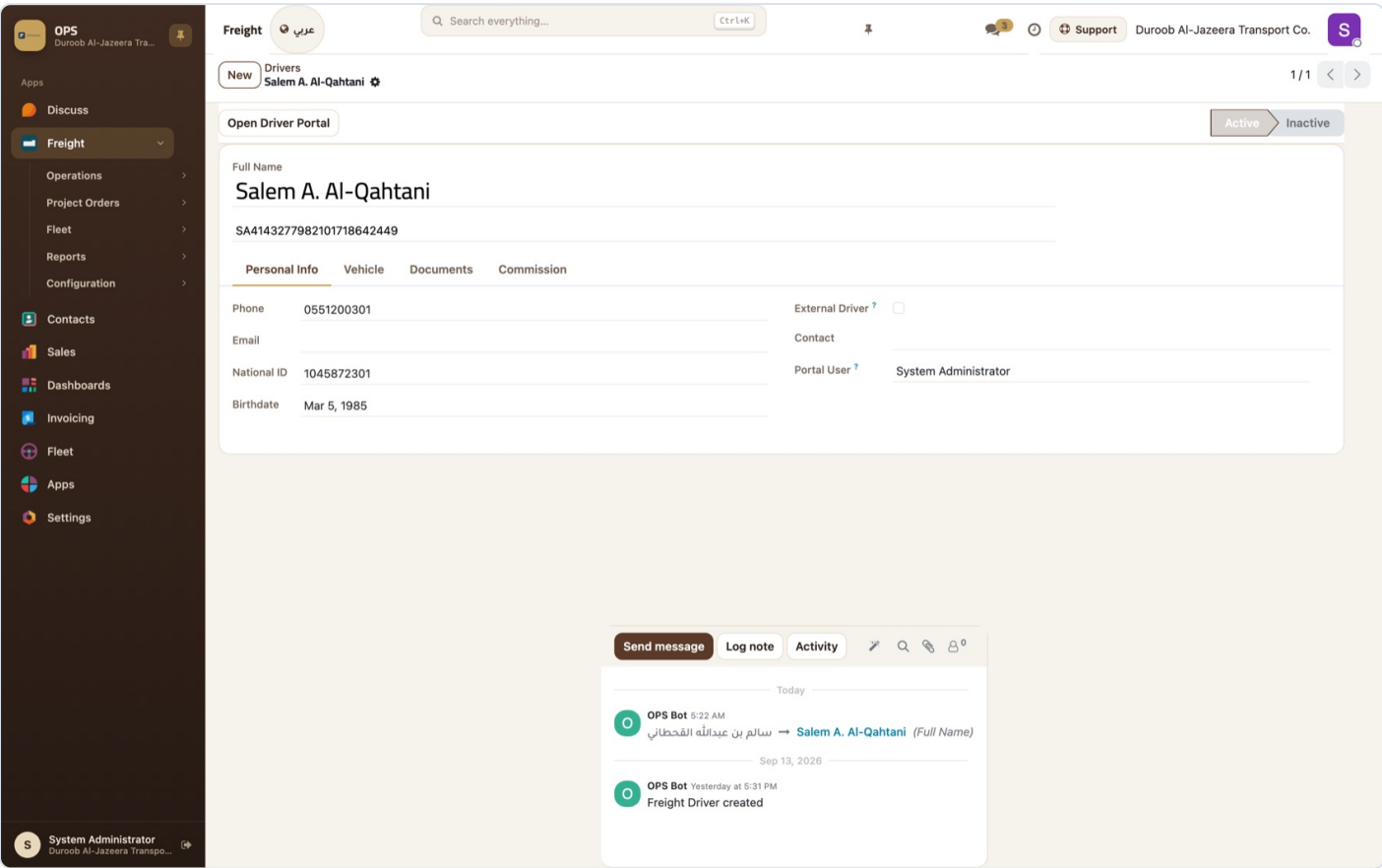


Figure 13 — A driver's record — documents and commission

What you need to know

1. Each document's status changes on its own as expiry approaches — no manual review.
2. Commission can be calculated per trip, by destination, as a percentage, or as a fixed amount.
3. Totals due and paid stay visible at the top of the record.

14 Vehicles and compliance

Each vehicle carries plate type, serial number, model year, transport permit and the expiry dates of insurance, registration and inspection — from which a compliance status is computed.

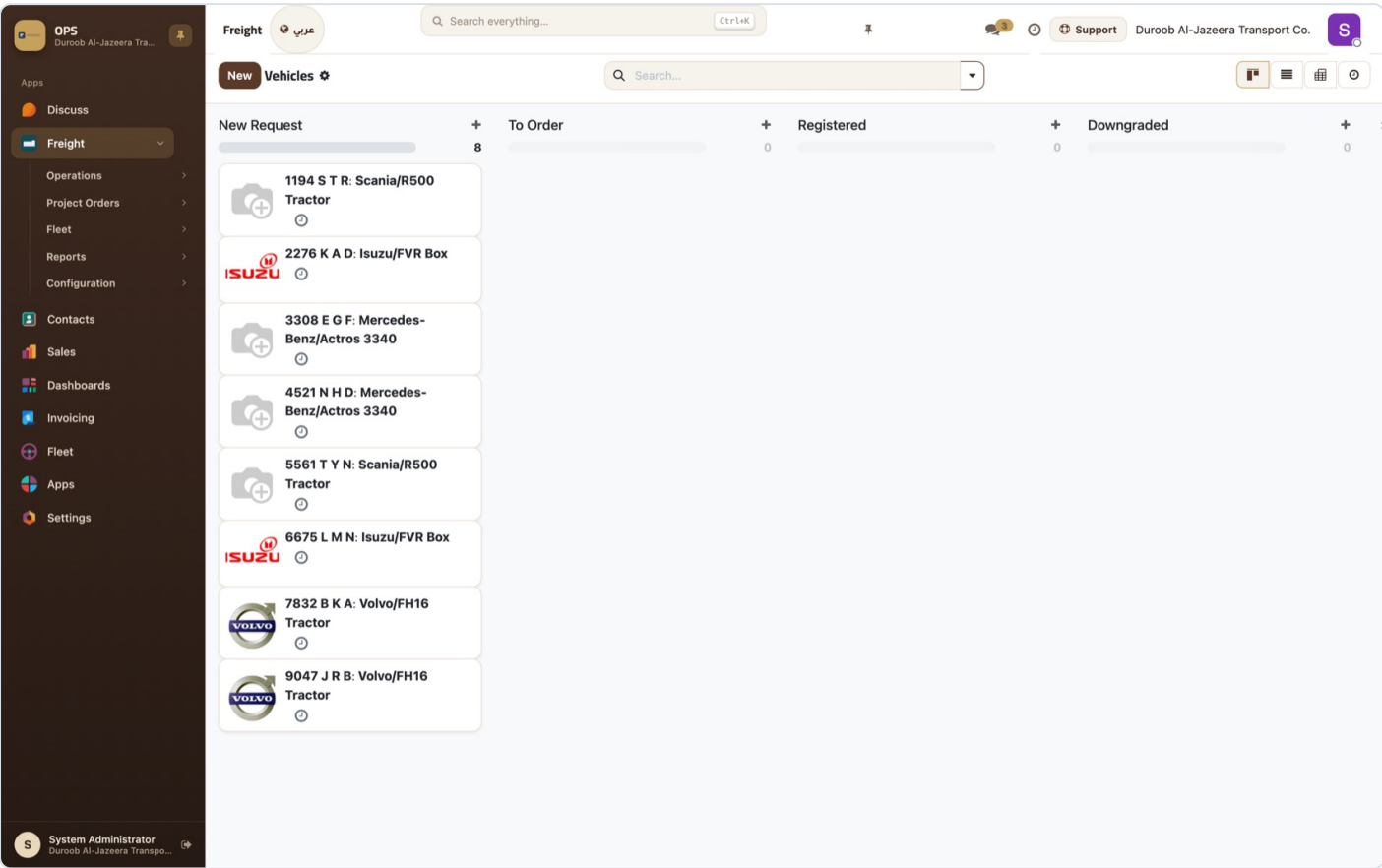


Figure 14 — Vehicles and compliance

What you need to know

1. **Compliance status** comes from the nearest expiry, so a non-compliant truck is known before it rolls.
2. **Availability** stops a busy vehicle being assigned to a new trip.
3. Per-vehicle trip counters reveal which trucks earn and which sit idle.

15 Fuel

Every fill is recorded with litres, price and odometer reading, so the system computes cost, efficiency and cost per kilometre — numbers that compare drivers and trucks fairly.

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- Dashboards
- Invoicing
- Fleet
- Apps
- Settings

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Date	Vehicle	Driver	Fuel Type	Liters	Price / Liter	Total Cost	Distance (km)	km / L	Cost / km
Sep 12	Scania/R500 Tractor/5561 T Y N	Abdulrahman F. Al-Harbi	Diesel	399.00	1.15	458.85	1,183.00	2.96	0.39
Sep 11	Isuzu/FVR Box/6675 L M N	Youssef A. Al-Zahrani	Diesel	352.00	1.15	404.80	824.00	2.34	0.49
Sep 10	Isuzu/FVR Box/6675 L M N	Dhafer N. Al-Mutairi	Diesel	403.00	1.15	463.45	847.00	2.10	0.55
Sep 9	Mercedes-Benz/Actros 3340/4521 N H D	Abdulrahman F. Al-Harbi	Diesel	325.00	1.15	373.75	1,171.00	3.60	0.32
Sep 7	Volvo/FH16 Tractor/7832 B K A	Youssef A. Al-Zahrani	Diesel	227.00	1.15	261.05	1,364.00	6.01	0.19
Sep 7	Mercedes-Benz/Actros 3340/3308 E G F	Dhafer N. Al-Mutairi	Diesel	212.00	1.15	243.80	1,482.00	6.99	0.16
Sep 5	Isuzu/FVR Box/2276 K A D	Abdulrahman F. Al-Harbi	Diesel	372.00	1.15	427.80	846.00	2.27	0.51
Sep 5	Isuzu/FVR Box/6675 L M N	Youssef A. Al-Zahrani	Diesel	348.00	1.15	400.20	1,048.00	3.01	0.38
Sep 4	Scania/R500 Tractor/5561 T Y N	Rashed M. Al-Otaibi	Diesel	334.00	1.15	384.10	1,594.00	4.77	0.24
Sep 4	Volvo/FH16 Tractor/9047 J R B	Rashed M. Al-Otaibi	Diesel	228.00	1.15	262.20	1,172.00	5.14	0.22
Sep 3	Volvo/FH16 Tractor/9047 J R B	Youssef A. Al-Zahrani	Diesel	329.00	1.15	378.35	1,352.00	4.11	0.28
Sep 1	Scania/R500 Tractor/5561 T Y N	Dhafer N. Al-Mutairi	Diesel	211.00	1.15	242.65	1,148.00	5.44	0.21
Aug 31	Volvo/FH16 Tractor/7832 B K A	Dhafer N. Al-Mutairi	Diesel	215.00	1.15	247.25	867.00	4.03	0.29
Aug 31	Mercedes-Benz/Actros 3340/3308 E G F	Mubarak A. Al-Dosari	Diesel	255.00	1.15	293.25	1,243.00	4.87	0.24
Aug 30	Isuzu/FVR Box/2276 K A D	Youssef A. Al-Zahrani	Diesel	226.00	1.15	259.90	1,608.00	7.12	0.16
Aug 30	Scania/R500 Tractor/1194 S T R	Khamis S. Al-Shehri	Diesel	209.00	1.15	240.35	1,273.00	6.09	0.19
Aug 30	Scania/R500 Tractor/1194 S T R	Mubarak A. Al-Dosari	Diesel	221.00	1.15	254.15	1,437.00	6.50	0.18
Aug 28	Mercedes-Benz/Actros 3340/3308 E G F	Youssef A. Al-Zahrani	Diesel	265.00	1.15	304.75	946.00	3.57	0.32
Aug 25	Volvo/FH16 Tractor/9047 J R B	Salem A. Al-Qahtani	Diesel	264.00	1.15	303.60	1,005.00	3.81	0.30
Aug 24	Isuzu/FVR Box/6675 L M N	Dhafer N. Al-Mutairi	Diesel	264.00	1.15	303.60	1,259.00	4.77	0.24
Aug 23	Mercedes-Benz/Actros 3340/3308 E G F	Dhafer N. Al-Mutairi	Diesel	228.00	1.15	262.20	1,124.00	4.93	0.23
Aug 23	Isuzu/FVR Box/2276 K A D	Abdulrahman F. Al-Harbi	Diesel	276.00	1.15	317.40	763.00	2.76	0.42

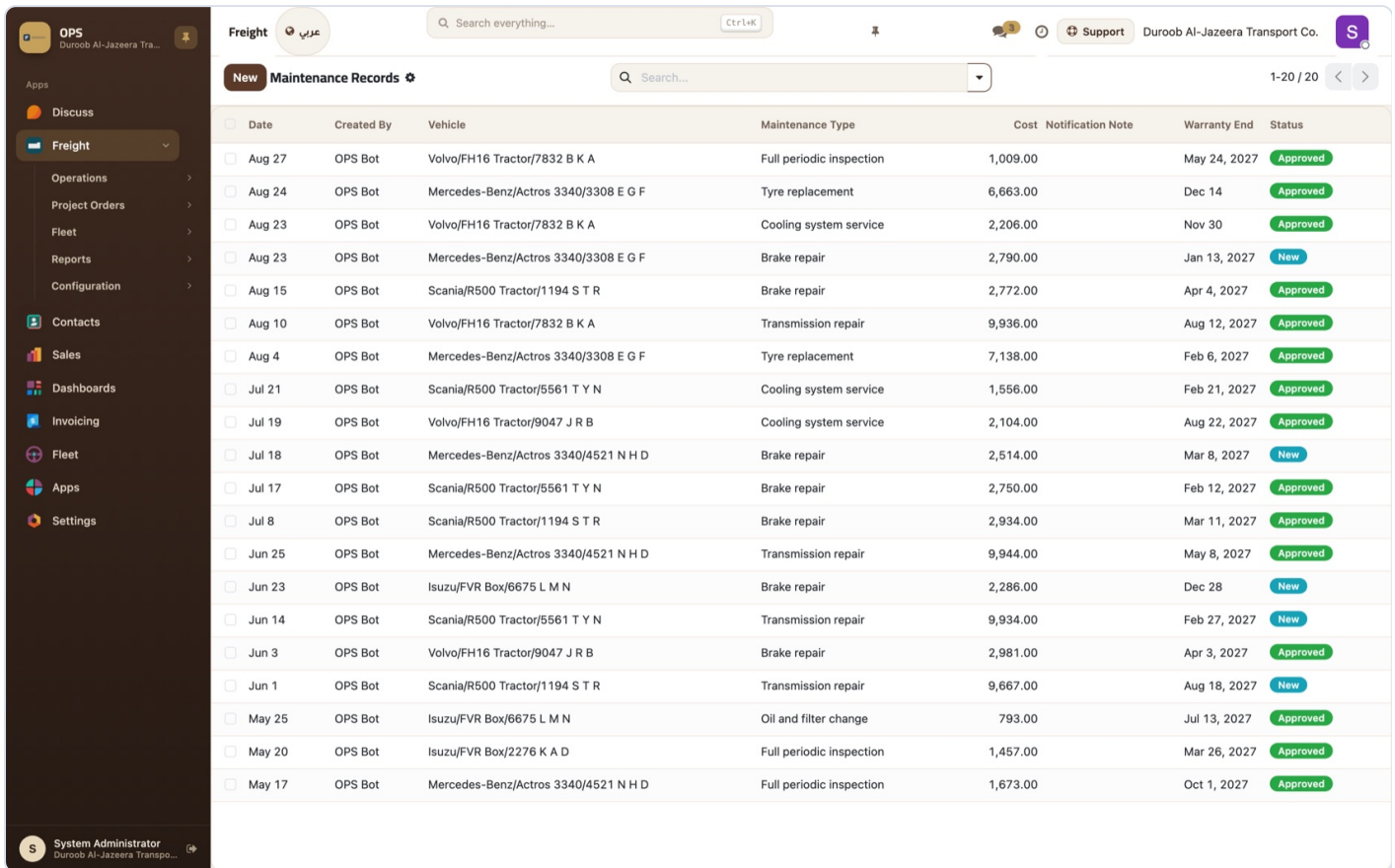
Figure 15 — Fuel

What you need to know

- 1. Record the odometer on every fill; every efficiency figure depends on it.
- 2. Comparing two trucks of the same model exposes waste or misuse quickly.
- 3. Fuel costs are reported together with maintenance in one place.

16 Maintenance

A record of the work done, its cost and its warranty, running through an approval cycle so nothing is spent before the responsible manager agrees.



Date	Created By	Vehicle	Maintenance Type	Cost	Notification Note	Warranty End	Status
Aug 27	OPS Bot	Volvo/FH16 Tractor/7832 B K A	Full periodic inspection	1,009.00		May 24, 2027	Approved
Aug 24	OPS Bot	Mercedes-Benz/Actros 3340/3308 E G F	Tyre replacement	6,663.00		Dec 14	Approved
Aug 23	OPS Bot	Volvo/FH16 Tractor/7832 B K A	Cooling system service	2,206.00		Nov 30	Approved
Aug 23	OPS Bot	Mercedes-Benz/Actros 3340/3308 E G F	Brake repair	2,790.00		Jan 13, 2027	New
Aug 15	OPS Bot	Scania/R500 Tractor/1194 S T R	Brake repair	2,772.00		Apr 4, 2027	Approved
Aug 10	OPS Bot	Volvo/FH16 Tractor/7832 B K A	Transmission repair	9,936.00		Aug 12, 2027	Approved
Aug 4	OPS Bot	Mercedes-Benz/Actros 3340/3308 E G F	Tyre replacement	7,138.00		Feb 6, 2027	Approved
Jul 21	OPS Bot	Scania/R500 Tractor/5561 T Y N	Cooling system service	1,556.00		Feb 21, 2027	Approved
Jul 19	OPS Bot	Volvo/FH16 Tractor/9047 J R B	Cooling system service	2,104.00		Aug 22, 2027	Approved
Jul 18	OPS Bot	Mercedes-Benz/Actros 3340/4521 N H D	Brake repair	2,514.00		Mar 8, 2027	New
Jul 17	OPS Bot	Scania/R500 Tractor/5561 T Y N	Brake repair	2,750.00		Feb 12, 2027	Approved
Jul 8	OPS Bot	Scania/R500 Tractor/1194 S T R	Brake repair	2,934.00		Mar 11, 2027	Approved
Jun 25	OPS Bot	Mercedes-Benz/Actros 3340/4521 N H D	Transmission repair	9,944.00		May 8, 2027	Approved
Jun 23	OPS Bot	Isuzu/FVR Box/6675 L M N	Brake repair	2,286.00		Dec 28	New
Jun 14	OPS Bot	Scania/R500 Tractor/5561 T Y N	Transmission repair	9,934.00		Feb 27, 2027	New
Jun 3	OPS Bot	Volvo/FH16 Tractor/9047 J R B	Brake repair	2,981.00		Apr 3, 2027	Approved
Jun 1	OPS Bot	Scania/R500 Tractor/1194 S T R	Transmission repair	9,667.00		Aug 18, 2027	New
May 25	OPS Bot	Isuzu/FVR Box/6675 L M N	Oil and filter change	793.00		Jul 13, 2027	Approved
May 20	OPS Bot	Isuzu/FVR Box/2276 K A D	Full periodic inspection	1,457.00		Mar 26, 2027	Approved
May 17	OPS Bot	Mercedes-Benz/Actros 3340/4521 N H D	Full periodic inspection	1,673.00		Oct 1, 2027	Approved

Figure 16 — Maintenance

What you need to know

1. Set a **notify after kilometres** value and scheduled servicing reaches you on time.
2. The cycle runs new → approved or rejected, with who approved and when.
3. The warranty end date stops you paying for work the dealer still covers.

17 Reports and analysis

One flexible report: spread your trips across customer, driver, vehicle, stage or month and measure revenue and volume — as a table or as a chart.

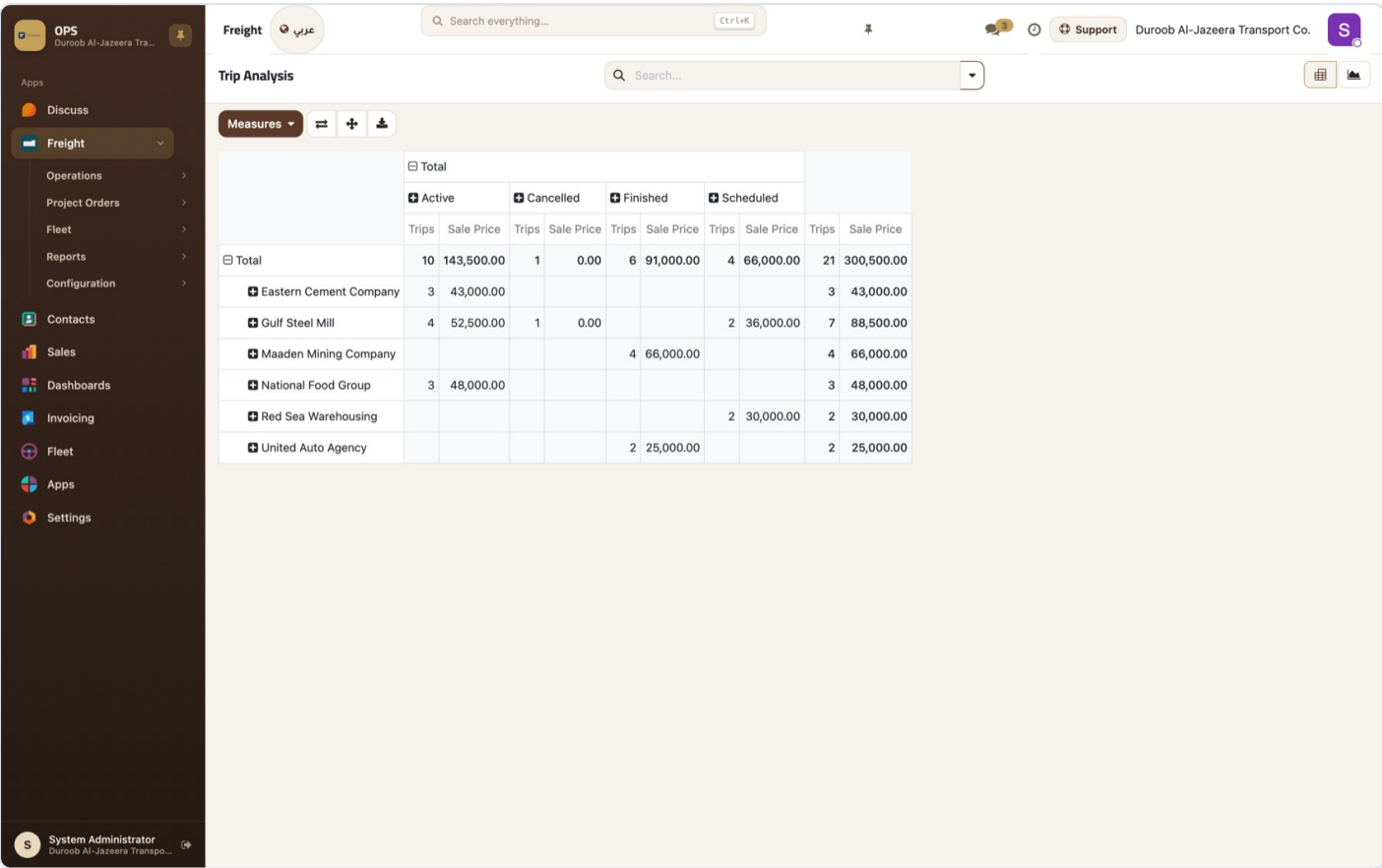


Figure 17 — Reports and analysis

What you need to know

- 1. Drag any field to change the angle instantly; no new report has to be requested.
- 2. Export whatever is on screen to a spreadsheet in one click.
- 3. This screen answers management's questions: most profitable customer, most productive driver.

18 Yards and sites

Every loading, unloading or holding yard with its coordinates and phone, plus a live count of the trucks currently there.

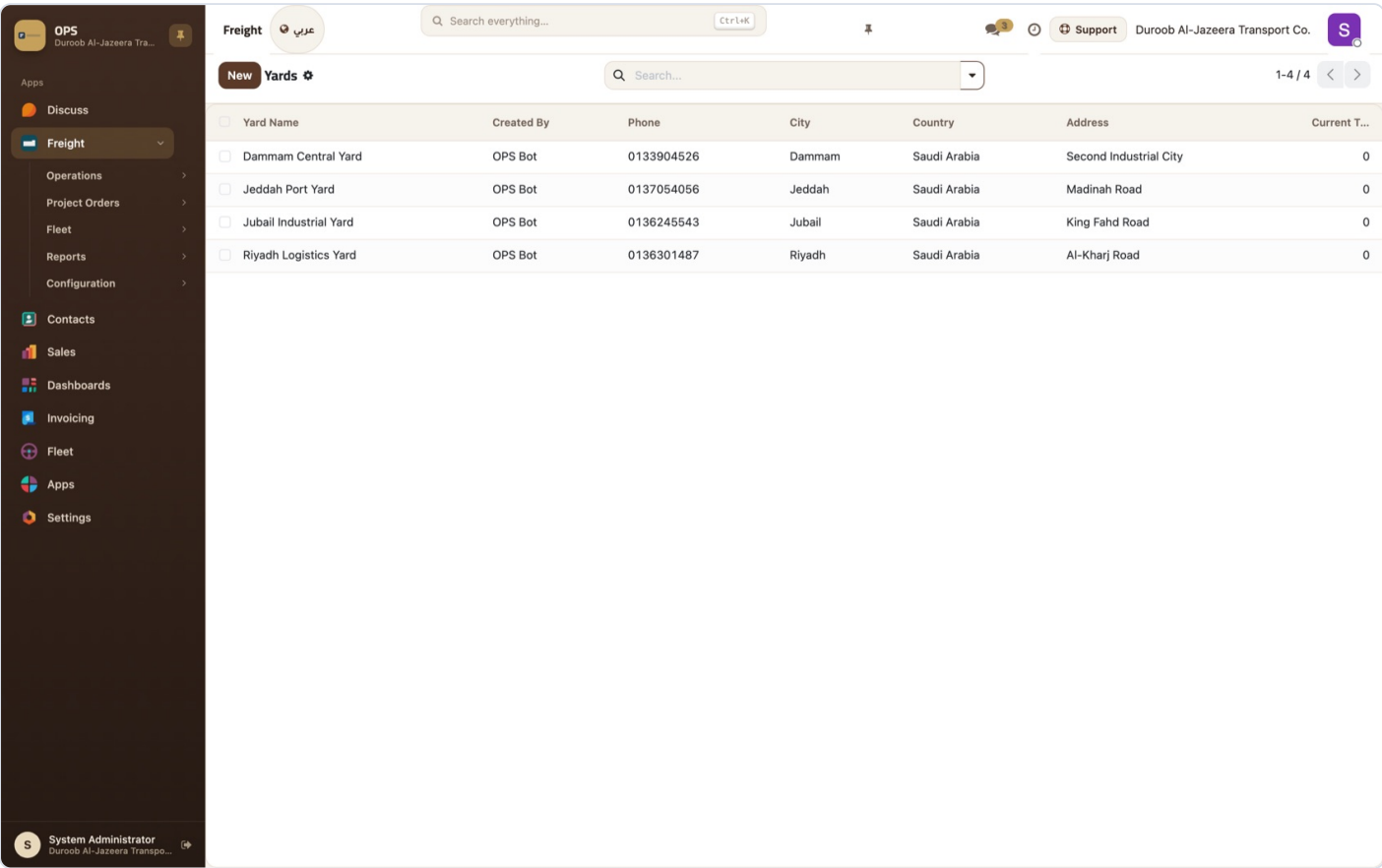


Figure 18 — Yards and sites

What you need to know

- 1. Coordinates are used for mapping and distance estimates.
- 2. The counter updates from the stages of the trips tied to that yard.
- 3. A yard can be linked to its owner or operator as a contact.

19 Transport permits

The operating permit issued by the authority is recorded once and linked to your vehicles and trips — a regulatory obligation that is never forgotten at issuing or inspection time.

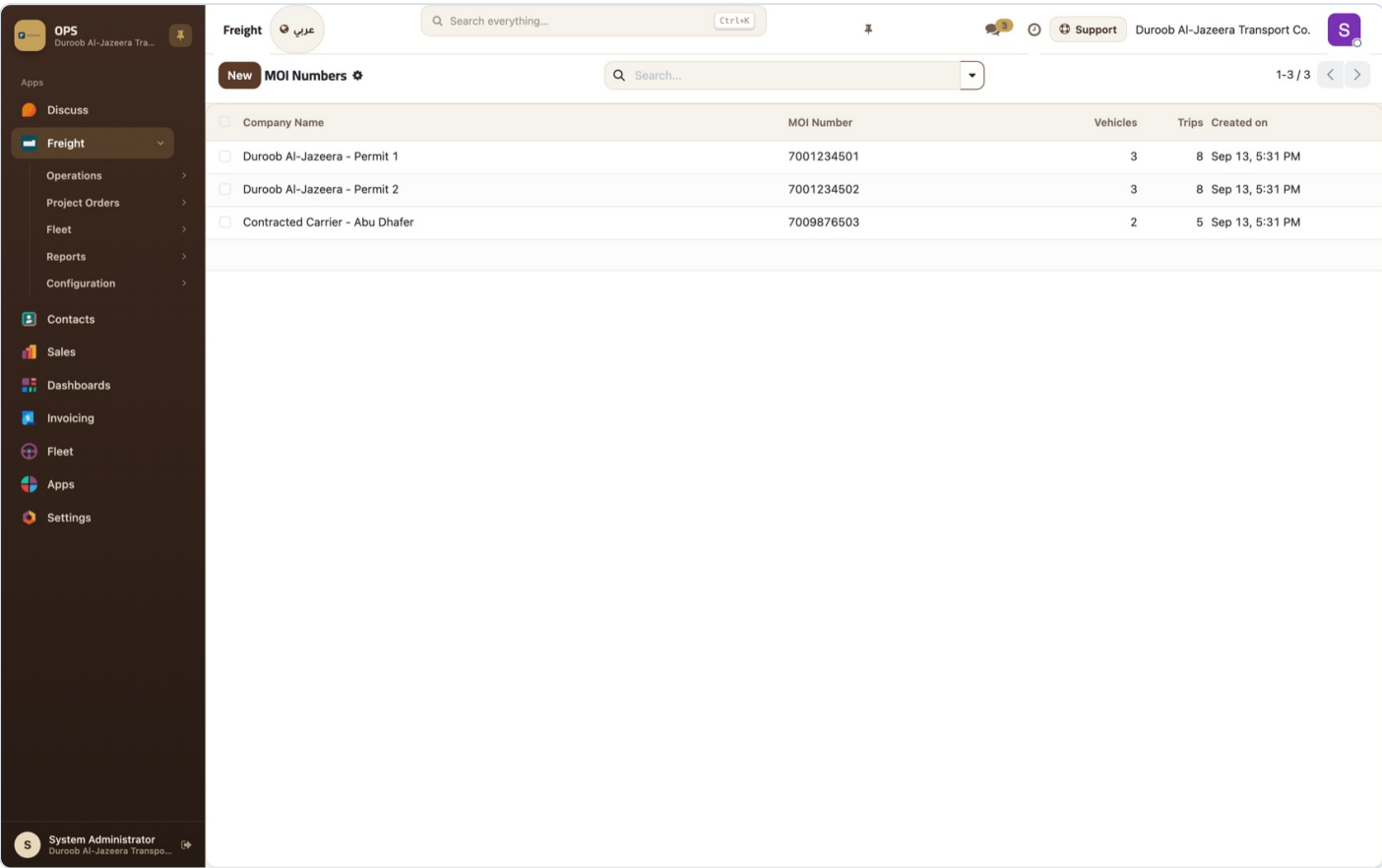


Figure 19 — Transport permits

What you need to know

- 1. Each permit shows how many vehicles and trips are attached to it.
- 2. A permit can belong to a contracted carrier rather than your own fleet.
- 3. Deactivating a permit blocks future use without erasing its history.

20 Configuration

One place for the freight options, including the Bayan connection details and the lists of cargo types and document types.

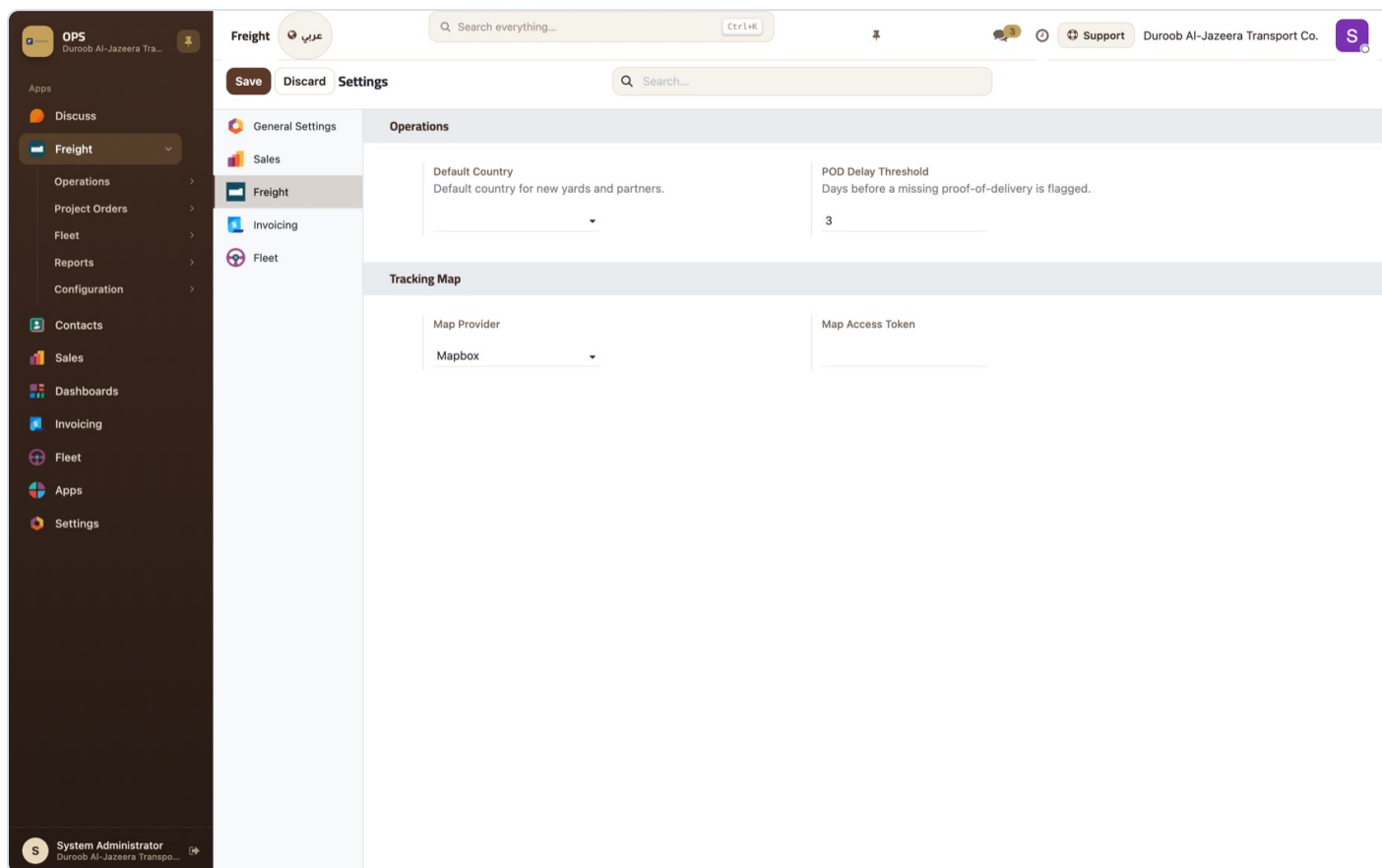


Figure 20 — Configuration

What you need to know

1. Configure before entering operational data — it saves rework later.
2. Cargo and document type lists are used across every record, so standardise them early.
3. The direct Bayan connection is enabled here once your enrolment details arrive.

21 The driver portal

Each driver gets his own page showing only his trips, and he updates the stage from his phone while on the road — no phone calls, no access to the office system.

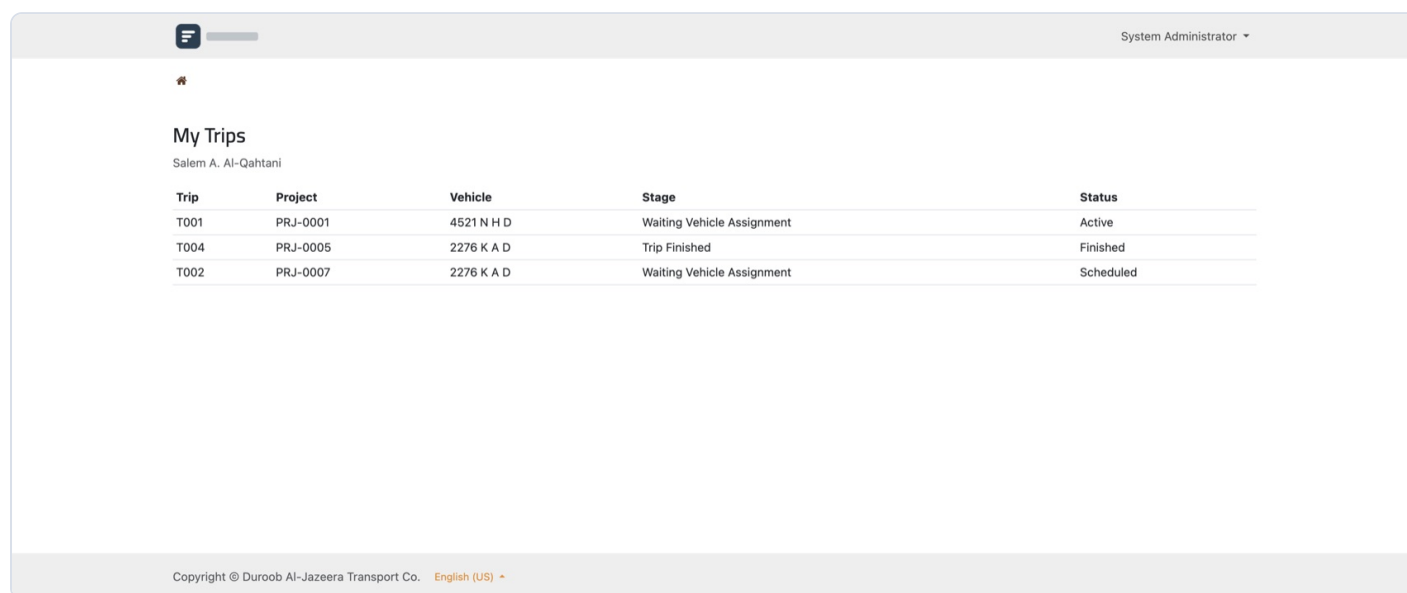


Figure 21 — The driver portal

What you need to know

1. A driver sees nothing of the company's data beyond his own trips.
2. A stage update from the phone appears immediately to the office team.
3. It runs in a mobile browser — there is no app to install.

22 Letting your customer follow the shipment

Send the customer a link to their own shipment and they follow its stage and route themselves — no account, no password, and no sight of anything else.

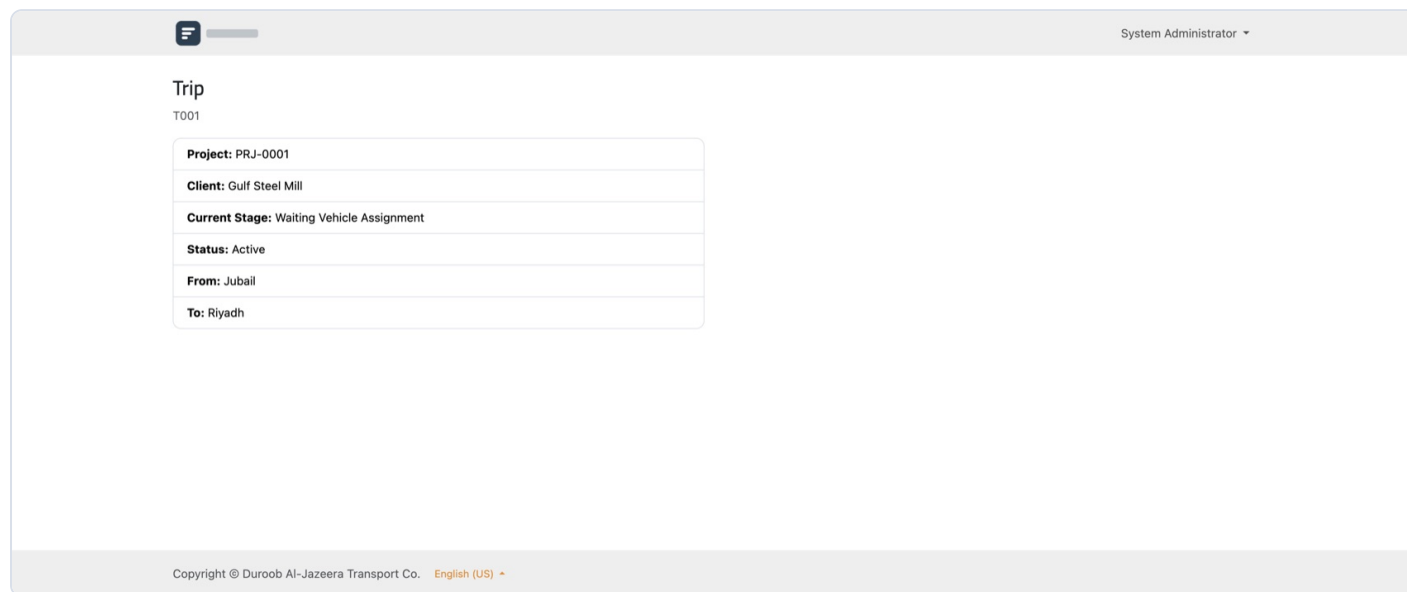


Figure 22 — Letting your customer follow the shipment

What you need to know

1. The link is specific to a single trip and exposes nothing else.
2. Stop sharing at any moment by clearing the link on the trip record.
3. It removes the endless "where is my shipment?" phone calls.

23 Who sees what

Three roles cover a transport team, and more can be added. Everyone sees only what concerns them: the driver his trips, the dispatcher the operation, the manager everything.

Freight officer	Records daily work: trips, routes, fuel — and reads what they need.
Dispatcher	Assigns vehicles and drivers, moves stages, issues waybills.
Freight manager	All of the above, plus pricing, configuration, maintenance and commission approvals.
Driver	His own portal: his trips only, and stage updates from his phone.
Customer	A tracking link for their own shipment — with no account at all.

Practical recommendation

- Give each driver a portal account linked to his record — he then sees only his trips.
- A dispatcher needs only the dispatcher role: assign and issue, without pricing or configuration.
- Keep the manager role to one or two people — that role approves spending and changes settings.
- Start by entering yards, customers and cargo types, then vehicles and drivers, then your first order.

24 Quick-start appendix

Getting into the system

Office team	From the browser at your company address, one account per employee
Driver	His own page in a mobile browser — his trips and stage updates
Your customer	A tracking link for their shipment alone, no account, no password
Languages	English and Arabic, chosen per user

What the showcase system holds

Customers	6	Trips	21
Yards	4	Routes	20
Transport permits	3	Waybills	14
Trucks	8	Fuel records	48
Drivers	7	Maintenance records	20
Driver documents	28	Commissions	22
Project orders	7	Cargo lines	13

Your first steps

- Start by entering yards, customers and cargo types, then vehicles and drivers, then your first order.
- Give each driver a portal account linked to his record — he then sees only his trips.